



Instructions for Student Educational Committee (SNI)

The committee shall monitor, evaluate och develop the members of the student body's education.

1. Sammansättning

- i. Chairman, elected by a general assembly.
- ii. Vice chairman, elected by a general assembly.
- iii. Event responsible, elected by a general assembly.
- iv. Two members from every year of the bachelor, elected by a general assembly.
- v. Master responsible, elected by a general assembly.

2. Operations

- i. **to** be responsible for monitoring the education and supervision of course evaluations.
- ii. **to** prepare matters and cases to be considered by the programme board ("programledningen").
- iii. **to** appoint class evaluators for all mandatory classes during year 1-3.
- iv. **to** inform of matters regarding the education.

3. Obligations

- i. The chairman is obliged **to** represent the Student Educational Committee in the board of the student body.
to manage and sign the documentation of the Student Educational Committee.



to represent and speak for the student body in matters of education.

to be the representative of the student body in the programme council ("programrådet").

to be the representative of the student body in the Student Union's education committee ("UU").

ii. The vice chairman is obliged

to be responsible for the communication with members of the student body.

to be the education representative ("UOR") of the student body.

to assist the chairman.

to take minutes during meetings of the committee.

to handle and ensure the committee's finances and accounting.

iii. The Event responsible is obliged

to be responsible for all events during the year.

iv. Chairman, treasurer and other members are obliged

to work according to the aims of the operations and the role they've been given within the committee.

to pass on opinions from classes of all years to SNI.

4. Procedure of committee meetings

i. The Student Educational Committee meets when needed or when so requested by members, at least twice per term.

ii. Notes shall be taken during meetings of the Student Educational Committee, and all decisions shall be recorded.

iii. The chairman is entitled to co-opt one or more person to the meeting.

5. Quorum

i. All members mentioned in 1 have voting rights.



- ii. Every member present has the same number of votes. Decisions are made with simple majority. In case of undecided voting, the chairman has the casting vote.
- iii. Member with interest in proceedings or bias has no voting right.
- iv. The Student Educational Committee has a quorum with at least half of its' members present.

6. Appeal

- i. Decisions of the Student Educational Committee can be appealed to the board of the student body.
- ii. The board of the student body can overrule decisions made by the Student Educational Committee.

7. Recruitment

- i. For recruitment of a new Student Educational Committee the Student Educational Committee, in consultation with the Nomination Committee, shall distribute information regarding the election in the second study period.
- ii. The Student Educational Committee shall, in consultation with the Nomination Committee, plan and carry out activities for aspiring members.

8. Miscellaneous

- i. The Student Educational Committee shall actively inform other members of the student body of its' operations and take part in events with this purpose.
- ii. The Student Educational Committee shall strive to have continuity in its' operations and perform a well-planned hand-over when the new Student Educational Committee has been elected.



- iii. The Student Educational Committee shall follow the regulations, statutes and policies of the student body.

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