



Policy regarding the finances of the student body

The guidelines and principles that is applied to the current operations are presented below.

1. Introduction

Teknologsektionen för Industriell Ekonomi is a non-profit association. All funds are to go back to the members and all profits are to be reinvested to further improve for the members of the student body. Individuals are not to obtain compensation without the approval of the members of the student body. A majority of all operations within the student body shall be non-profit. All purchases, transportation shall be in line with the environmental policy of the Student Union.

2. Budget

All bodies within the student body are to submit a financial budget in the start of their year of operations which is to be approved by the Board of the Student Body. The budget shall be submitted to the Board of the Student Body no later than 1 month after the start of the year of operations. It should contain a general description of how the financial situation will be during the year. The budget shall at least include the larger incomes and expenditures, for instance, cost of printing and clothing.

3. Internal Consumption

Internal consumption is the consumption that is financed by the committees themselves. That is, with assets that they have accumulated through different arrangements or sponsors.

Internal consumption must be connected to a highly motivated specific activity with a clear purpose, and everyone taking part of it shall be noted down on the relevant receipt. There shall later be no hesitation about what kind of internal consumption the expenditure concerned.

Representative of the student body

Lunch/dinner at restaurant, for instance lunch with any corporate representatives; committees, associations, or similar connected to Chalmers excluded. A contribution for lunch, beverage included, can be given at 90 SEK per individual.

Workwear

All committees of the student body have the chance that, after asking, get up to 250 SEK per committee member and year of operation. This sum should be used in a suitable way to acquire workwear that is needed to fulfill the obligations of the committee.

Apart from this sum the committee can use their own money to finance buying clothes, tho to a maximum amount decided depending on the committee.

Prom committee	250kr
IQriren	250 kr
Berkeleykommittén	250 kr



I-Armar	250 kr
SNI	250 kr
Styrelsen	250 kr
I-Bild	250 kr
Rustl	250 kr
IF	250 kr
Estiem	250 kr
Drkk	250 kr
isex	250 kr
INollk	250 kr
QQ7	250 kr

All clothes are to fill a clear purpose for the activity of the committee and their work for the student division. If more money is spent on working clothes every member are personally obligated to repay the exceeded amount.

Food

Food for arranging committee members that works a shift longer than 6 hours can get a contribution of 40 kr/ member that can be consumed whenever during the shift.

Kick-off

During their year of operations each committee can, at one time, use 200 SEK per member for a kick-off of some sort. This money can be used for food, non-alcoholic beverage included.

4. Fund-requests

All fund-requests shall meet the following criteria:

- The fund-request shall be signed and submitted by a member of the student body.
- The fund-request shall favor the members of the student body.
- The fund-request shall be created by using the template "askningsmall.docx" which can be found at i-chalmers.se.
- The fund-request shall be submitted at least two days before the meeting of the Board of the Student Body.
- The purpose of the fund-request shall be clear.
- The figure asked for shall be relevant and well-motivated with a reference to the specific item, service et cetera.
- The fund-request shall be submitted and created before the cost itself has been created, a fund-request cannot be approved proactive.

At the following types of fund-requests following is applied:

Bus trips



Trips to the the CS-sauna in Härryda is sponsored with 2000 SEK per bus. For any other bus trip a decision is taken case to case. The event has to be open for all students of the Student Body of Industrial Economics and Management.

Workwear for active committee members

All committees of the student body that has asked for money directed to clothing will be granted up 250 SEK per committee member and year of operation. The money granted shall be used for workwear that is needed to fulfill the obligations of the committee. The student body will not go above this sum, as of this committees are encouraged to seek sponsoring from elsewhere. For more regulations regarding workwear, see the policy regarding internal representation.

Other fund-requests from committees

If a fund-request is found to be related to a committee's ordinary activities it should be denied, for instance funds for activities for aspiring members or printing of workwear et cetera. As of fund-requests that extends beyond the obligations of the committee a decision is taken case to case. If a fund-request is approved for an event that is cancelled, the committee has to refund the amount.

New ideas and initiatives

New ideas and initiatives that improves the operations of the student body and their members is seen as very positive and shall be encouraged.

After the fund-request

The receipt of bought product or service shall be presented to the treasurer of the student body after the funds asked for has been used.

Deposition

If the committee while renting a space or equipment are to loose a put down deposition of 500SEK or more this need to be reported to the board of the student division. The board has to later, from case to case, decide whether this can be covered by the committees own money. If the board doesn't approve, the members of the committee has to cover the amount personally. Generally this will be required when loosing the deposition is because of laziness or misbehavior from the members of the committee, e.g. substandard cleaning. Vandalism caused by participants of the events can be covered by the money of the committee.

Last revised:

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Chairman of the Student Body
September 2015

Erik Löfnertz
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September 2015
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