



Instructions for the PR Committee (QQ7)

The committee shall manage and promote the pub operations and activities of the student body.

1. Composition

- 1.1. Chairman, elected by a general assembly.
- 1.2. Treasurer, elected by a general assembly.
- 1.3. Five members, elected by a general assembly.

2. Operations

- 2.1. **to** run and manage the pub operations of the student body.
- 2.2. **to** manage space belonging to the pub.
- 2.3. **to** defend the patron saint of the division, James Bond.
- 2.4. **to** be responsible for upkeep of the division mark at Olgas trapper.
- 2.5. **to** be responsible for upkeep of the division painting at Gasquen.
- 2.6. **to** arrange pub at least five times per study period, preferably Thursdays.

3. Obligations

- 3.1. The **chairman** is obliged
 - 3.1.1. **to** lead and organize the work of the committee
 - 3.1.2. **to** make sure the committee is represented at committee gatherings
 - 3.1.3. **to** together with the treasurer be responsible for the economic work of the committee
 - 3.1.4. **to** make sure the committee is represented at meetings of the student division.
- 3.2. The **treasurer** is obliged
 - 3.2.1. **to** handle the pub's and the committee's finances and accounting.
 - 3.2.2. **to** make sure a budget is set and reasonably distributed over the year.



- 3.3. **Chairman, treasurer and other members** are obliged
3.3.1. **to** work for the objectives of the committee and the operations given as member.

4. Meeting procedure

- 4.1. The PR committee meets when needed or when so requested by members, at least twice per term.
4.2. Notes shall be taken during meetings of the PR committee, and all decisions shall be recorded.
4.3. The chairman is entitled to co-opt one or more person to the meeting.

5. Quorum

- 5.1. All members mentioned in 1 have voting rights.
5.2. Every member present has the same number of votes. Decisions are made with simple majority. In case of undecided voting, the chairman has the casting vote.
5.3. Member with interest in proceedings or bias has no voting right.
5.4. The PR committee has a quorum with at least half of its' members present.

6. Appeal

- 6.1. Decisions of the PR committee can be appealed to the board of the student body.
6.2. The board of the student body can overrule decisions made by the PR committee.

7. Recruitment

- 7.1. For recruitment of a new PR committee, they shall in consultation with the Nomination Committee distribute information regarding the election in the second study period.



- 7.2. The PR committee shall, in consultation with the Nomination Committee, plan and carry out activities for aspiring members.

8. Miscellaneous

- 8.1. The PR committee shall actively inform other members of the student body of its operations and take part in events with this purpose.
- 8.2. The PR committee shall strive to have continuity in its operations and perform a well-planned hand-over when the new PR committee has been elected.
- 8.3. The PR committee shall follow the regulations, statutes and policies of the student body.

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