



Instructions for the Photography Committee (I-Bild)

The committee shall photograph events and happenings relevant to the student body.

1. Composition

- 1.1. Chairman, elected by a general assembly.
- 1.2. Vice chairman, elected by a general assembly.
- 1.3. Four members, elected by a general assembly.

2. Operations

- 2.1. **to** photograph events and happenings relevant to the student body.
- 2.2. **to** take pictures of the new students the first day and within their working year put together a "Mottagningstavla" to put on Bondgatan.
- 2.3. **to** ensure that "Mottagningstavlor" from the last five years are placed along Bondgatan and take care of them.
- 2.4. **to** arrange CV-photography for members of the student division every term.
- 2.5. **to** manage and take care of the student body's photo- and video equipment.
- 2.6. **to** with care share pictures and only to people in them or are to use the pictures in marketing and in gain for the student division.
- 2.7. **to** not share pictures that could be used against people or institutions.



3. Obligations

- 3.1. The **chairman** is obliged
 - 3.1.1. **to** lead and organize the work of the committee.
 - 3.1.2. **to** make sure the committee is represented at committee gatherings.
 - 3.1.3. **to** make sure the committee is represented at meetings of the student division.
 - 3.1.4. **to** together with the treasurer be responsible for the economic work of the committee.
- 3.2. The **vice chairman** is obliged
 - 3.2.1. **to** handle the committee's finances and accounting.
 - 3.2.2. **to** make sure a budget is set and reasonably distributed over the year.
- 3.3. **Chairman, vice chairman and other members** are obliged
 - 3.3.1. **to** work according to the aims of the operations and the role they've been given within the committee.

4. Meeting procedure

- 4.1. The photography committee meets when needed or when so requested by members, at least twice per term.
- 4.2. Notes shall be taken during meetings of the photography committee and all decisions shall be recorded.
- 4.3. The chairman is entitled to co-opt one or more person to the meeting.

5. Quorum

- 5.1. All members mentioned in 1. have voting rights.
- 5.2. Every member present has the same number of votes. Decisions are made with simple majority. In case of undecided voting, the chairman has the casting vote.
- 5.3. Member with interest in proceedings or bias has no voting right.
- 5.4. The photography committee has a quorum with at least half of its members present.



6. Appeal

- 6.1. Decisions of the photography committee can be appealed to the board of the student body.
- 6.2. The board of the student body can overrule decisions made by the photography committee.

7. Recruitment

- 7.1. For recruitment of a new photography committee, the committee shall, in consultation with the Nomination Committee, distribute information regarding the election in the second study period.
- 7.2. The photography committee shall, in consultation with the Nomination Committee, plan and carry out activities for aspiring members.

8. Miscellaneous

- 8.1. The photography committee shall actively inform other members of the student body of its operations and take part in events with this purpose.
- 8.2. The photography committee shall strive to have continuity in its operations and perform a well-planned hand-over when the new photography committee has been elected.
- 8.3. The photography committee shall follow the regulations, statutes and policies of the student body.

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